

**SPECIFICATIONS FOR THE SUPPLY, SETUP,
AND INSTALLATION OF 4 (FOUR) 86” INCH ALL-
IN-ONE VIDEO CONFERENCING AND
INTERACTIVE WHITEBOARD INCLUDING 3
(THREE) YEARS WARRANTY**

1. BACKGROUND AND OBJECTIVE OF THE BID

1.1 SASSA has Microsoft 365 (Enterprise) E3 suit with licences which include Microsoft Teams. SASSA is currently utilizing Microsoft Teams application to hold meetings either hybrid meetings or totally online meetings. SASSA Head Office also uses Projectors to display the meeting documents and the virtually connected meeting participants and need HDMI (High-Definition Multi-Media Interface), or VGA (Video graphics Array) cables connected to the laptop of the presenter to project. The aim of this Bid is to appoint a suitable service provider to supply, setup and installation of 4 (Four) All In-One Video Conferencing and Interactive Whiteboard that support Microsoft teams including 3 (Three) years warranty.

2. SPECIFICATION

2.1 The Service provider is required to provide proposals based on the specification below to supply, setup and installation of 4 (Four) All In-One Video Conferencing and Interactive Whiteboard that support Microsoft teams including 3 (Three) years warranty.

2.2 Lead time for delivery of the goods is 6 to 8 weeks.

<u>4 (Four) x All in one Video Conferencing and interactive white board units</u>		
<u>NB: The units should run and use Microsoft Teams which the Agency is licensed for)</u>		
1 X Unit Specification		Quantity
Screen	86"	4 X Units
	Backlighting type D-LED	
	Resolution: 4K	
	Refresh rate: 60 Hz	
	Precision: ± 1 mm	

	Multi-touch: 20 points	
	Anti-reflection and glare	
	Adaptive brightness	
Main body	Codec	
	Built in Camera:	
	Resolution: 4K30	
	Auto voice tracking	
	Auto-Framing	
	Ultra-wide angle: 80°	
	Anti-fog, dust-proof, and anti-flicker	
	Zoom: 2 x digital zoom	
	Microphone array	
	12 Microphones	
	Sound pickup distance: 8 m	
	Sound pickup angle: 180° forward	
	Frequency domain: 20 Hz to 20 kHz	
	Enhanced functions: Echo cancellation, noise suppression, auto gain control, and external microphones	
	Speaker	
	6 Speakers	
	Stereo Audio	
	Frequency domain: 40 Hz to 20 kHz	
Ports	Video input and output ports	
	Audio input and output ports	
	USB type A and B	
	RJ45 (10/100/1000 Mbit/s LAN)	
WiFi	2.4 GHz and 5 GHz	
System	CPU: Dual-chip 4-core@1.5 GHz + 4-core@1.8 GHz	
	RAM: 12 GB	
	Flash: 64 GB	
	Intelligent computing power: 4T FLOPS	

Other Components to be included with the unit	Two Stylus pens	4 (Two stylus per unit)
	Wall-mount bracket	4
	Rolling stand	4
	Cloud link Touch tablet	4
	Network Cables and Power cables	4
	OPS: i7 CPU/16G DDR4/256G SSD/Windows10	4
Set-up and installation	Setup and installation	4
Warranty	3 years warranty	4

3. EVALUATION METHOD

3.1 Proposals will be evaluated in accordance with the 80/20 preference point system, as contemplated in the Preferential Procurement Policy Framework Act (Act 5 of 2000). The evaluation shall be conducted as follows:

STAGE 1: PHASE 1: ADMINISTRATIVE COMPLIANCE

The bidder must submit the following:

- Fully completed and signed Standard bidding documents (SBD Forms).

NB: Failure to comply with the above requirement may result in your proposal being disqualified

STAGE 2: PRICE AND SPECIFIC GOALS

This bid will be evaluated in terms of 80/20 preference point system.

EVALUATION CRITERIA ON PRICE AND SPECIFIC GOALS

Price and Specific Goals	100
Price	80
Specific Goals	20

80 points will be for price and the 20 points will be for specific goals.

Price

$$Ps = 80 \left(1 - \frac{Pt - P \min}{P \min} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

- Bidders are required to quote as per the specification using South African rands including VAT.
- The quotation to include indirect and direct costs.

Specific Goals

Preference points will be awarded to a bidder for attaining the specific goals in accordance with the table below:

Specific Goals	Number of points (80/20)
B-BBEE Status Level 1 - 2 contributor with at least 51% black women ownership	20
B-BBEE Status Level 3 - 4 contributor with at least 51% women ownership	18
B-BBEE Status Level 1 - 2 contributor with at least 51% black youth or disabled ownership	16
B-BBEE Status Level 1 - 2 contributor	14
B-BBEE Status Level 3 - 8 contributor with at least 51% youth or disabled ownership	12

B-BBEE Status Level 3 - 4 contributor	8
B-BBEE Status Level 5 - 8 contributor	4
Others (Non-Compliant)	0
Note: In the event of a bidder claiming more than one specific goal category, SASSA will allocate points based on specific goal with the highest points.	

- Bidders must submit a B-BBEE verification certificate from a verification agency accredited by the South African National Accreditation System (SANAS) or certified copies thereof and/or a CSD MAAA number and/or a sworn affidavit indicating the percentage of ownership of all shareholders and/or owners and signed by the commissioner of oaths.
- Failure to submit the required documents shall be interpreted to mean that preference points for specific goals are not claimed.

4. RFQ CONDITIONS.

4.1 The agency reserves the right to negotiate the price with the preferred Bidder.

5. BID ENQUIRIES

5.1 All questions and/or enquiries related to this Bid, should be submitted in writing, and addressed to the following email address:

AudioVisual@sassa.gov.za

5.2 No meetings or telephonic enquiries will be entertained or responded to.

5.3 All question and/or enquiries should be raised within 7 working days from the date of the bid advertisement. No questions and/or enquiries will be considered beyond that period. Responses will be provided within 9 working from the date of advertisement.

5.4 It is important to note that for all questions bidders must ensure that:

5.4.1 The Bid Ref# is included in the subject line of the e-mail.

5.4.2 The bidder's company name, contact and telephone number are clearly stated in your e-mail.

5.4.3 The question is clear and concise.

5.4.4 Where applicable, reference be made to specific points in the Bid document.

6. GOODS DELIVERY ADDRESS

6.1 The unit will be delivered, setup and installed at the following address:

SASSA Head Office

SASSA House

501 Prodinsa Building

Cnr Steve Biko and Pretorius Streets

Pretoria